

## **Letting Services**

Services	Let only	Fully Managed
Free Market Appraisal	$\checkmark$	$\checkmark$
Comprehensive Marketing, Advertising and Viewings	$\checkmark$	$\checkmark$
Tenant Introduction and Referencing	$\checkmark$	$\checkmark$
Preparation and Execution of Tenancy Agreements	$\checkmark$	$\checkmark$
Preparation and Execution of Legal Notices (Section 8) - Additional Charge, £100.00 + VAT		$\checkmark$
Preparation of Future Rental Payments		$\checkmark$
Bespoke Inventory and Photographs		$\checkmark$
Lodge and Manage Tenants Damage Deposit		$\checkmark$
Monthly Transfer of Rent		$\checkmark$
Monthly Landlord Statements		$\checkmark$
Maintenance Service 365 Days a Year		$\checkmark$
Routine Property Inspections with Photographs		$\checkmark$
General Day to Day Enquiries		$\checkmark$
Negotiate Rental Reviews/Renewed Tenancies		$\checkmark$
Pursuit of any Rent Arrears		$\checkmark$
Check Out Procedure		$\checkmark$
Damage Deposit Dilapidations and Return		$\checkmark$
Gas Safety and Energy Performance Certificates		POA*
Electrical Installation Condition Report		POA*

\*Price On Application